

Texas Community College Instructional Administrators 2014-15 Annual Meeting

Meeting was held at the Inn on Baron's Creek Conference Center in Fredericksburg TX and opened at 8:35 AM on June 2, 2015.

- I. Intro - Linda Leuhrs- Wolfe, President, welcomed the members, thanked the Board members for their work with the conference and thanked Pearson for their continued support
- II. Approval of Minutes
 1. There are no minutes as the previous Secretary was promoted and the minutes were not available
 2. In the future, the Board will post all minutes to the TCCIA web site for wider dissemination
- III. President Report (Linda Leuhrs-Wolfe)
 3. Did you like this conference site? All agreed they did.
 4. Upcoming meetings:
 - i. June 4 - 6, 2016 at La Mansion del Rio - \$189 per room
 - ii. June 3 - 6, 2017 at the Schlitterbahn Resort in South Padre
 - iii. June 2018, the Board is still working on it. Options were El Paso or Horseshoe Bay Resort.
Motion made by Larry Gilbert to hold the conference in Horseshoe Bay Resort, seconded by Roger Schustereit, all agreed and the motion passed.
 5. Linda informed the membership that the President and President Elect serve on the TCCIL planning committee, Linda Leuhrs-Wolfe will continue to serve on TCCNS committee.
 - i. The President requested Ideas for TCCIL. John Beaver volunteered the author of "The Other Mel Grey"
 6. The President shared the Board is going to expand coverage of information on the website but do not see a need to replace the legislative position at this time as there is sufficient coverage from other professional bodies such as TCCTA, TACC, and the THECB.
 7. Joe Butler has volunteered to work on TCCIA's Social Media, Fred Hills and Steve Smith volunteered to work on sponsorships
 8. A SurveyMonkey survey is going to be sent out for feedback in the next few weeks.
- IV. Secretary's Report (Ron Clinton) - no report
- V. Treasurer's Report (Rex Parcels) - See attached
 1. Rex shared TCCIA is still tax exempt – the IRS accepted our submission for this year
 2. Balance in the bank \$29,275.86, two CDs at \$6,741.83 and \$10,965.79; Conference expenses still to be paid.

3. Motion made to approve the budget report by John Beaver, seconded by Joe Kirkland, all voted to approve and the motion passed.
4. Board does not feel we need to raise fees at this time considering economic considerations and potential sponsorships

VI. Unfinished Business - none

VII. New Business:

1. Election:
 - i. Officer positions that do not need a vote: President - Fred Hills, Past President - Linda, Ron Clinton Secretary
 - ii. Proposed slate of officers proposed by the Board that require a membership vote - Rex to President Elect, Joe Butler to Treasurer, Board members Steve Smith, Betsy Crane, and two open positions
 - iii. Nominations from the floor: Yancy Nunez and Larry Gilbert
 - iv. Roger Schustereit made a motion to cease nominations and elect the proposed slate of officers by acclamation. It was seconded by Joe Kirkland, and approved by acclamation. The approved TCCIA Board for 2015-16 will be as follows:

President - Fred Hills, MCC

Past President - Linda Leuhrs-Wolfe, Lone Star CC

President Elect - Rex Parcels, Hill CC

Treasurer - Joe Butler, Collin CC

Secretary - Ron Clinton, Northeast Texas CC

Board Members:

Steve Smith, El Paso CC

Yancy Nunez, South Plains CC

Larry Gilbert, NCTC

Betsy Crane, Victoria College

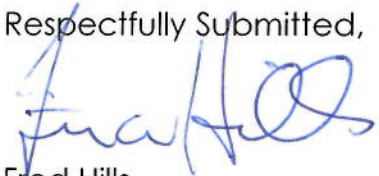
2. The President addressed possible bylaw changes:
 - i. Bylaws do not address having retirees who remain active to be on the Board? What happens if an officer retires while serving, can they finish out their term?
 - ii. Discussion but not major input
3. Other inputs:
 - iii. Members asked that Membership list be made more visible to the members and needs to include member names, college, title, and contact information. Board officers will check on getting the data and will make the list available to members on the website and at each meeting.

- iv. The President shared that the Board felt there was no need to increase current dues or conference fees. The membership agreed there was no need for an institutional price at this time.
 - Conference fees will remain as \$200, membership is \$25, guest fees at \$50
 - Need ways to join without having to sign up for the conference. Discussion yielded that we need to update the website. Promote more membership by clearing up the ability to join as member without going to conference.
- v. Can we have a map showing where all the college campus is located - make available on the TCCIA web site

VIII. Adjournment:

1. Motion to adjourn - Joe Kirkland made the motion to adjourn which was seconded by John Beaver. Motion approved by acclamation.
2. Adjourned at 9:10 AM

Respectfully Submitted,



Fred Hills

President Elect and Acting Secretary

Texas Community College Instructional Administrators (TCCIA)
Financial Report

Our total assets as of June 2, 2015

Checking Account:	29275.86
18 month Opt-Up CD	6741.83
9 month Risk Free CD	<u>10965.79</u>
Total Income:	46983.48

Outstanding Deposits	5800.00
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Outstanding Checks	2906.55
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Checking Account Balance (After deposits)	32169.31
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Deposits

Dues/Registration fees	1950.00
Dues/Registration fees	3000.00
Dues/Registration fees	3800.00
Sponsors	1500.00
(Pearsons)	1500.00

Expenses

Custom Lanyards	235.00
Calfee Specialties	93.53
Delicious Details Catering	1000.00
Fredericksburg Brewing	300.00
Office Max	<u>11.36</u>
	1639.89
Delicious Details Catering	2906.55


Rex Parcels, Treasurer, TCCIA

5-31-15
Date